



## UNIFORMS AND PROPERTY POLICY

### ***POLICY STATEMENT***

While on duty for ARE you may be provided with property or be required to wear outlet specific company uniform where applicable. Dependant on your employment position and the outlets that you work in ARE may issue you with multiple uniforms.

A uniform/laundry allowance may be paid where prescribed by the relevant Award.

Uniforms are to be laundered and cared for by employees. Before each shift, uniforms must be clean, neatly pressed, and worn in the specific way for which they have been designed.

Uniforms must be worn intact between the car park, train station, bus stop and your workplace.

Lost or damaged uniforms, excluding fair wear and tear, are to be replaced at the employees cost.

In accordance with the relevant Fair Work legislation ARE may deduct the signed receipted accepted true value of all uniforms and property not returned on termination of employment from employee's final pay entitlements.

Acknowledgement of this Policy prior to the commencement of employment is considered a consent for ARE to take the action as prescribed.

### **AUTHORISED BY**

**Signed: John Chapman**

**Position: Chief Executive Officer**

**Date: 1<sup>st</sup> July 2018**